<Month, DD, YYYY>

Mr. Drew Bohan

Executive Director

California Energy Commission

1516 Ninth Street

Sacramento, CA 95814-5514

RE: <City Name> Green Building Standards and the Building Energy Efficiency Standards

Dear Mr. Bohan,

Per the request of Commission Staff, the <City Name> would like to express to you our firm commitment to enforce the 2022 Title 24, Part 6 Building Energy Efficiency Standards of the California Building Code. As the Chief Building Official, I will work with my staff to provide training on enforcement of the energy standards and the new requirements for developers to comply with the Building Standards. This includes working closely with regional organizations to complete focused trainings on updated energy standards and local codes.

<Overview of city/town/county council hearings and dates of adoption>.

Additionally, the Council found that, under the California Environmental Quality Act pursuant to Section 15061(b)(3) and 15308 of the CEQA Guidelines, there is no possibility that the implementation of the ordinance will have a significant negative impact on the environment and is thus exempt from the requirements of CEQA.

The <City Name> Building Energy Efficiency Standards will ensure that residential and non-residential buildings in <City Name> will consume no more energy than permitted by Title 24, Part 6.

Sincerely,

<Name>, Chief Building Official

<Title>

<Agency Address>

Telephone: <(XXX) XXX-XXXX>