<City Letterhead>

<Month, DD, YYYY>

California Building Standards Commission

Ordinance Filing

2525 Natomas Park Drive, Suite 130

Sacramento, Ca 95833

[OrdinanceFilings@dgs.ca.gov](mailto:OrdinanceFilings@dgs.ca.gov)

# Part 11 or other Municipal Code Amendments (*delete section if not used*)

Re: Filing of Local Amendment to the California Building Standards Commission

City of <City Name> Ordinance No. <Ordinance Number>

Please be advised that the <City Name Council OR County Name Board of Supervisors> has adopted amendments to the 2022 Edition of the California Green Building Standards Code via Ordinance No. <Ordinance Number>, enclosed.

In accordance with HSC Section 18941.5, with reference to HSC Section 17958.7, this package of materials includes the <City Name> proposed local ordinance requiring more stringent requirements than those set by California's 2022 Green Building Standards Code Title 24, Part 11. The ordinance was adopted by the <City Name Council OR County Name Board of Supervisors> on < Month DD, YYYY> and will become effective on January 1, 2023.

Please find the following materials enclosed:

* Att. 1: This cover letter, which specifies the state law providing the authority for the amendment
* Att. 2: Staff report to the <City Name Council OR County Name Board of Supervisors>, outlining the goals of the updated building standards. The report clearly shows that <City Name> made an express finding that amendments to the building standards in Title 24 are reasonably necessary because of local climatic, geological, or topographical conditions, including environmental conditions for green building standards.
* Att. 3: Signed Ordinance No. <Ordinance Number>, which adopts updates to the City’s Building Ordinance, including requirements for standards beyond Title 24 baseline for residential and nonresidential buildings. The amendments are more restrictive building standards than those provided in Title 24.

The City will continue to enforce other sections of the Building Code as well as the adopted ordinance. The adopted ordinance will require buildings to reduce emissions through electrification while complying with all other parts of Title 24. The proposed standards are more protective of the environment than the State standards, and there are no reasonably foreseeable adverse impacts. If you have any questions, please contact <Contact Name>, <Contact Title>, at <Contact Phone Number>.

Sincerely,

<First Name, Last Name>

<Title>

# Part 6 Amendment (*delete section if not used*)

Re: Filing of Local Amendment to the California Building Standards Commission

City of <City Name> Ordinance No. <Ordinance Number>

Please be advised that the <City Name Council OR County Name Board of Supervisors> has adopted amendments to the 2022 Edition of the California Building Energy Efficiency Standards Code via Ordinance No. <Ordinance Number>, enclosed.

In accordance with Public Resources Code Section 25402.1 (h)2 and Section 10-106 of the Building Energy Efficiency Standards, this package of materials includes the <City Name> proposed local ordinance requiring more stringent energy requirements than those set by California's 2022 Building Energy Efficiency Standards Title 24, Part 6. The ordinance was adopted by the <City Name Council OR County Name Board of Supervisors> on < Month DD, YYYY> and will become effective following approval by the California Energy Commission.

Please find the following materials enclosed:

* Att. 1: This cover letter
* Att. 2: Staff report to the <City Name Council OR County Name Board of Supervisors>, outlining the goals of the updated building standards
* Att. 3: Signed Ordinance No. <Ordinance Number>, which adopts updates to the City’s Building Ordinance, including requirements for standards beyond Title 24, Part 6 baseline for residential and nonresidential buildings. The amendment are more restrictive buildings standards than those provided in Part 6.

The City will continue to enforce Title 24, Part 6, as well as the adopted ordinance. The adopted ordinance will require buildings to reduce emissions through electrification, which complying with all other parts of Title 24. The proposed standards are more protective of the environment than the State standards, and there are no reasonably foreseeable adverse impacts, and so there is no possibility that the activity in question may have a significant effect on the environment. As the lead agency, the City has also determined that this activity is exempt from CEQA under section 15061(b)(3).

If you have any questions, please contact <Contact Name>, <Contact Title>, at <Contact Phone Number>.

Sincerely,

<First Name, Last Name>

<Title>